



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO
DISTRICT 4A
MARINIG SOUTH ELEMENTARY SCHOOL

**A NARRATIVE REPORT ON
SCHOOL-BASED TRAINING ON TEACHING METHODS AND STRATEGIES**

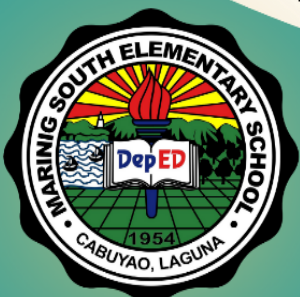
I. INTRODUCTION

In line with the implementation of Enhanced Basic Education Act of 2013 (Republic Act No, 10533) and DepEd Order No. 34 s. 2022, re: School Calendar and Activity for SY 2022-2023 which states the conduct of In- Service Training (INSET) activities for teachers' continued professional development, Marinig South Elementary School conducted a School -Based Training Service entitled "School-Based Training on Teaching Methods and Strategies" last February 27, 2023 from 1:00 am to 4:00 pm at the school covered court.

The said in-service training aimed to give technical assistance to the teachers in using different teaching methods and strategies to ease their burden in crafting their daily lesson logs. It will help the proficient and highly proficient teachers in choosing the appropriate methods and strategies that fit their pupils.

II. TRAINING PROPER

The second day of the in-service training started with the energetic Mr. Juan Mario P. Yumena who facilitated the "Management of Learning". It was followed by Mrs. Mary Ann A. Cansicio, a grade one teacher, who gave a systematic recapitulation of what transpired during first day.





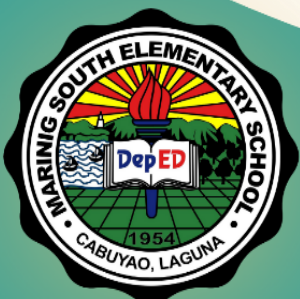
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The second would not be complete without hearing an inspiring word of encouragement from the school principal, Mr. Emmanuel B. Cerda. In his message, he emphasized on dedication and commitment in nurturing learners to be God-fearing and responsible citizens. Despite the hardships and difficulties that teachers encounter in imparting knowledge and skills to the pupils, everyone must cling on the positivity that learning gap, brought by the pandemic, can still be augmented.



After the heartwarming message, the resource speaker was introduced by Mrs. Doris D. Herbosa, Master Techer I. The school was honored to have Ms. Maribeth G, Herrero, Education Supervisor in Araling Panlipunan, as the speaker for the day. Her topic was Teaching Methods and Strategies in the classroom where she discussed and clearly explained how to unpack learning competencies form MELC easily by using the Bloom's Taxonomy of Learning. Then, the participants underwent a short workshop on how to unpack learning competencies from MELC. After the training, the teachers became more encouraged and confident to use monitoring and evaluation tools guided by the unpacked learning competencies.



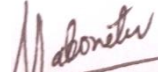



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Lastly, certificates were awarded to the guest speaker for sharing her expertise and time to MSES faculty. It was followed shortly by awarding of certificates to all teachers for their participation and commitment.




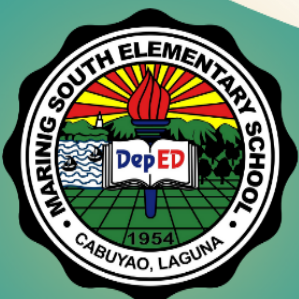
Prepared by:


JOY L. NIDOY
Teacher 1


MERIAM A. LABONETE
Teacher 1

Noted by:


EMMANUEL B. CERDA
Principal II



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APPENDICES:

Signed Proposal



FOR RELEASE

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF CABUYAO

1st Indorsement
February 08, 2023

Respectfully returned to **MR. EMMANUEL B. CERDA**, Principal, Marinig South Elementary School, City Schools Division of Cabuyao, City of Cabuyao, Laguna the herein response to the request for the conduct of **SCHOOL-BASED TRAINING ON TEACHING METHODS AND STRATEGIES** on February 27, 2023, at Marinig South Elementary School, City of Cabuyao, Laguna.

This office interposes no objection to the holding of the proposed conduct of the activity, provided it adheres to the provisions of DepEd Order No. 35, s. 2016 (**Learning Action Cell as a K + 12 Basic Education Program School-based Continuing Professional Development Strategy for the Improvement of the School teaching-and learning**); Division Memo No. 45, s. 2017 (**Conduct of School Learning Action Cell**); DepEd Order No. 32, s. 2011 (**Policies and Guidelines on Training and Development (T&D) Programs and Activities** and DepEd Order No. 14, s. 2020 (**Guidelines on the Required Health Standards in Basic Education Offices and Schools**); and strictly should not disrupt classes as indicated in DepEd Order No. 9, s. 2005 (**Instituting Measures to Increase Engage Time-On-Tasks and Ensuring Compliance Therewith**).

Documents submitted to this office were evaluated and rated as **EXTREMELY HIGH COMPLIANCE**, thus recommended to proceed but advised to correct deficiencies and may be subject to audit.

Likewise, activity reportorial documents are expected to be submitted to the Public Schools District Supervisor for information and evaluation reference.

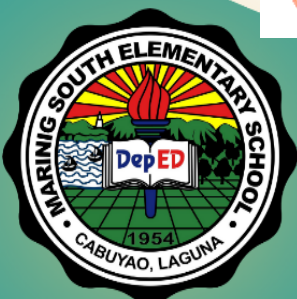
HEREBERTO JOSE D. MIRANDA, CESO VI
Schools Division Superintendent

Copy furnished:
-PSDS

SGOD-HRDS/TP-02-09-2023



Address: Cabuyao Enterprise Park, Cabuyao Athletes Basic School (CABS)
Brgy. Banay-Banay, City of Cabuyao, Laguna
Contact No.: +63 991 470 1994
Email Address: division.cabuyao@deped.gov.ph
Website: depedcabuyao.ph



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PUROK 5 BRGY. MARINIG, CABUYAO CITY, LAGUNA

February 8, 2023

HEREBERTO JOSE D. MIRANDA, CESO VI
Schools Division Superintendent
City Schools Division of Cabuyao
City of Cabuyao, Laguna

Sir:

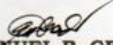
The undersigned would like to seek permission from your office for the conduct of our School- Based Training on Teaching Methods and Strategies on February 27, 2023, 1:00 PM- 4:00 PM at Marinig South Elementary School. This activity is anchored on the Project PDAT (Professional Development for Aspiring Teachers) of the Enhanced School Improvement Plan and Basic Education Development Plan.

In compliance with DepEd Order No. 9 s. 2005 on instituting the time- on- task policy, the school ensures that there will be no classes disrupted in the conduct of the training wherein the classes scheduled of the participants are in the morning.


Attached herewith is the training proposal with complete training documents for further evaluation. We are hoping for the approval and accept recommendation if needed.

Thank you and God bless!


Respectfully yours,


EMMANUEL B. CERDA
Principal II

Recommending Approval:

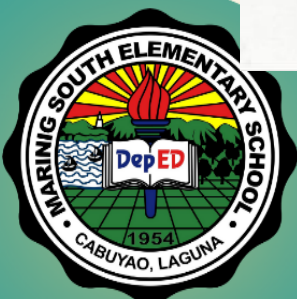

ATTY. JERICA CLARA S. MACHADO
Attorney III

Approved:


HEREBERTO JOSE D. MIRANDA, CESO VI
Schools Division Superintendent



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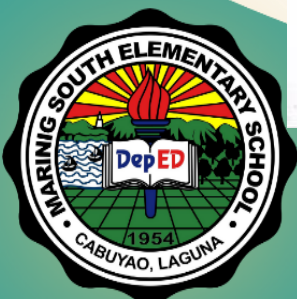
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PROGRAM/ ACTIVITY PROPOSAL

I. PROJECT TITLE:	SCHOOL BASED TRAINING ON LEARNING ACTION CELL (LAC) PROPOSAL
II. VENUE:	MARINIG SOUTH ELEMENTARY SCHOOL
III. DATE:	FEBRUARY 24, 2023 1:00 AM -4:00 PM
IV. PROPONENT/S:	EMMANUEL B. CERDA <i>Principal II</i> LEILA F. JAVIER <i>Master Teacher I</i>
V. PROJECT/ TRAINING DESCRIPTION	
A. RATIONALE:	<p>In line with the implementation of Republic Act No. 10533, re: Enhanced Basic Education Act of 2013, the Department of Education (DepEd) issues the enclosed policy on The Learning Action Cell (LAC) as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the improvement of teaching and learning.</p> <p>This activity is anchored on the Project PDAT (Professional Development for Aspiring Teachers) of the Enhanced School Improvement Plan and Basic Education Development Plan. Based on the survey, School Head and Master Teachers come up with result that only 4 out of 46 teachers are capacitated in crafting a proposal.</p> <p>In connection to this, Marinig South Elementary School will be holding a School Based Training this coming February 24, Friday at 1:00 am -4:00 pm. Teachers of both sexes will surely benefit from the activity through discussions and workshop. It will give proficient and highly proficient teachers an opportunity to reflect and capture their ways on crafting</p>
B. OBJECTIVES:	



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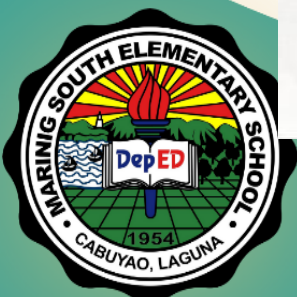


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B. OBJECTIVES:			
B.1 TERMINAL OBJECTIVE:	At the end of the activity, the participants will be able to use teaching methods and strategies in writing Daily Lesson Log (DLL) that is appropriate to learners.		
B.2 ENABLING OBJECTIVES:	Specifically, the participants will be able to: a. Discuss teaching methods and strategies. b. Demonstrate the most appropriate teaching methods and strategies to the needs and interest of learners. c. Reflect on the teaching methods and strategies using a DLL		
C. TARGET PROFESSIONAL STANDARD DOMAIN/ STRANDS (PPST/ PPSSH/ PPSS)			
STANDARDS	PPST	PPSSH	PPSS
DOMAIN/S	1. Content Knowledge and Pedagogy	1. Leading Strategically	N/A
STRAND/S	1.2 Research-based knowledge and principles of teaching and learning	1.5 Program design and implementation	N/A
INDICATOR/S	1.2.2 Use research-based knowledge and principles of teaching and learning to enhance professional practice.	1.5.3 Design and implement need-based programs in the school that support the development of learners.	N/A
D. METHODOLOGY:			
D.1 STRATEGIES:	To ensure productive results and quality assure the effective implementation of the program, the following strategies shall be utilized: 1. Planning 2. Meeting 3. Discussion 4. Workshop 5. Presentation		



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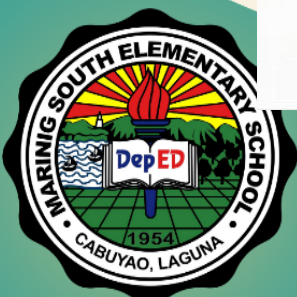


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6. Evaluation			
D.1.1 EVALUATION:		LEVEL 1 (REACTION)	LEVEL 2 (LEARNING)
		Evaluation tool	DLL
E. PARTICIPANTS:			
NO.	NAME	SEX	DESIGNATION/ OFFICE
1	EMMANUEL B. CERDA	F	Principal II
2	MYLEN O. CORDENETE	F	Teacher I
3	VILLA A. CERDA	F	Teacher I
4	LEONIDA L. ABAÑO	F	Teacher I
5	MARIA SHIELA SJ. VENEICIO	F	Teacher I
6	MARY ANN A. CANCISIO	F	Teacher I
7	JHENELYN B. VILLEGAS	F	Teacher I
8	PRINCESS GLORIE R. SANCHEZ	F	Teacher II
9	MYRNA B. BONAGUA	F	Teacher I
10	MERIAM A. LABONETE	F	Teacher I
11	JOY L. NIDOY	F	Teacher I
12	ZENAIDA D. ALLAYBAN	F	Teacher I
13	MARIMAR V. VALENZUELA	F	LSB-Teacher I
14	JULIETA M. CAYAS	F	Teacher I
15	ARLENE P. CHAN	F	Teacher I
16	MERLY T. SAYGO	F	Teacher I
17	MARY JANE R. MARQUEZ	F	Teacher I
18	CATHERINE N. ANABO	F	Teacher I
19	JULIA B. RIZALDO	F	Teacher I
20	MARICEL B. SUMA-OY	F	Teacher II
21	MARIANE L. CIDRO	F	Teacher I
22	IMIE DIANN C. PAJARES	F	Teacher I
23	ROSEFE B. BERNABE	F	Teacher III
24	LUNINGNING P. MABUTI	F	Teacher I
25	DIANA JEAN D. LOZADA	F	Teacher I
26	VILMA R. DOROL	M	Teacher I
27	MARIA CORAZON J. BALTAZAR	F	Teacher I
28	ALMA D. GATON	F	LSB- Teacher I
29	ROSE KAREEN T. RAYEL	F	Teacher I
30	DORIS D. HERBOSA	F	Master Teacher I
31	IMELDA M. LIBROJO	F	Teacher III
32	MARIETA C. TAYO	F	Teacher I



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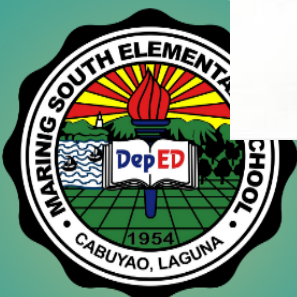


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33	EDGAR G. AQUINO	M	Teacher III
34	IMEE CZERINA D. DELOS SANTOS	F	Teacher I
35	JUAN MARIO P. YUMENA	M	Teacher III
36	MARIA EDA C. LAPIDEZ	F	Master Teacher I
37	LEILA F. JAVIER	F	Master Teacher I
38	EDELENE T. ESCALANTE	F	Master Teacher I
39	ARTURO P. GALANG	F	Teacher I
40	KIM ALDEN O. AIDALLA	M	Teacher I
41	LILIBETH P. VILLAMIN	M	Teacher I
42	ALICIA M. GUEVARA	F	Teacher III
43	BEVERLY R. CABATO	F	Teacher I
44	LOVELLA I. CORDENETE	F	Teacher I
45	JINGIE D. ULGASAN	F	LSB- Teacher I
46	DYRILLE R. VALENCIA	F	LSB- Teacher I

F. PROGRAM MANAGEMENT TEAM AND TERMS OF REFERENCES

DESIGNATION	NAME	FUNCTION
Program Director	EMMANUEL B. CERDA	Supervises the planning and implementation of the training program.
Program Manager/s	LEILA F. JAVIER	Oversees the entire program, coordinates all efforts and focuses on actual training to ensure that the program is implemented as planned.
Assistant Program Manager/s	DORIS D. HERBOSA MARIA EDA C. LAPIDEZ EDELENE T. ESCALANTE	Ensure that the program for the day is implemented as planned, manage the activities for the day.
Resource Person	MARIBETH G. HERRERO	Deliver the training
Logistics Officer	IMELDA M. LIBROJO	Plan and secure logistics to support the training.
Welfare Officers	EDMOND O. GALANG	Ensure that the provisions for health, wellness and security are in place.
Finance Officers	ALICIA M. GUEVARA	Oversee the efficient allocation of funds and timely release of payments



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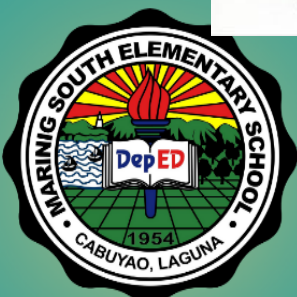
		as well as documentation for liquidation.
Documenters	MERIAM A. LABONETE IMIE DIANN C. PAJARES MYRNA B. BONAGUA	Take note of the important details, prepare documentation and accomplishment report.
Monitoring & Evaluation	MARIETA C. TAYO	Responsible for designing and implementing the M&E activities of the training
Program Facilitators	JUAN MARIO P. YUMENA	Prepares and facilitates the opening and closing program
Hall and Sound Preparation	ARTURO P. GALANG EDGAR G. AQUINO UTILITY PERSONNEL	Prepare and assure functional sound system and convenient hall accommodation and ventilation for conducive learning.
Secretariat	CATHERINE O. ANABO ROSE KAREEN T. RAYEL	Attend to the daily records of attendance, meal attendance, prepare certificates of participation, recognitions, and appearances.
Stage Decoration	MARY JANE M. TOCMO LOVELLA CORDENETE	Prepare and assure the function of stage and set-up.

G. TRAINING MATRIX:

TIME	NO. OF MINUTES	ACTIVITIES/ TOPICS	PERSON IN-CHARGE
DAY 1			
1:00- 1:30	30	Preliminaries Arrival/Pre- evaluation	Juan Mario P. Yumena
1:30- 2:00	30	Opening Program	Juan Mario P. Yumena
2:00-3:00	60	Teaching Methods ang Strategies	Maribeth G. Herrero
3:00- 3:30	30	Workshop	



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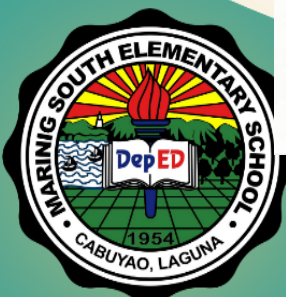


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3:30-4:00	30	Open Forum Closing Program	Juan Mario P. Yumena	
H. FUNDING SOURCE:				
Expenses to be incurred in this activity shall be charged to the school canteen subject to usual accounting and auditing rules and procedures.				
ITEMS	AMOUNT	NUMBER OF PARTICIPANTS	AMOUNT	TOTAL
Sandwich	P 15.00	46	P 690.00	P 690.00
Bottled water	P 10.00	46	P 460.00	P 460.00
Printed certificates	P 5.00	46	P 230.00	P 230.00
TOTAL AMOUNT				P 1,380.00
I. EXPECTED OUTPUT:				
The participants are expected to have: Constructed DLL with appropriate teaching methods and strategies.				
PREPARED BY: <i>Leila P. Javier</i> LEILA P. JAVIER		NOTED: <i>Emmanuel B. Cerda</i> EMMANUEL B. CERDA		
DESIGNATION: Master Teacher I	DATE: February 7, 2023	DESIGNATION: Principal II	DATE: February 7, 2023	
APPROVED BUDGET: <i>Susan P. Bermillo</i> SUSAN P. BERMILLO		FUNDS AVAILABLE: <i>Alicia M. Guevara</i> ALICIA M. GUEVARA		
DESIGNATION: Administrative Officer II	DATE: February 7, 2023	DESIGNATION: Canteen Manager	DATE: February 7, 2023	
RECOMMENDING APPROVAL: <p style="text-align: center;"><i>Jerica Clara S. Machado</i> ATTY. JERICA CLARA S. MACHADO <i>Attorney III</i> DATE: 09 FEB 2023</p>				
APPROVED: <p style="text-align: center;"><i>Hereberto Jose D. Miranda</i> HEREBERTO JOSE D. MIRANDA, CESO VI <i>Schools Division Superintendent</i> DATE: FEB 10 2023</p>				



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Teachers' Attendance Sheet


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School-Based Orientation Training on Developing Phonemic and Phonological Awareness
 February 07, 2023
ATTENDANCE

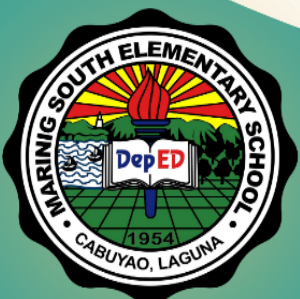
NO.	NAME	DESIGNATION	SIGNATURE
1	Rose Eason T. Alunan	T-1	[Signature]
2	DIANA JENI D. LORONA	T-1	[Signature]
3	ALAN D. GARCIA	T-1	[Signature]
4	ANNA ANTONIO P. ANTONIO	T-1	[Signature]
5	Phylicia Lelesie Sanchez	T-1	[Signature]
6	ANGELA D. ALONSO	T-1	[Signature]
7	ANGELA M. ALONSO	T-1	[Signature]
8	MARY ANN A. CAUCASIN	T-1	[Signature]
9	MARY JOSE E. MARDONES	T-1	[Signature]
10	MIRA B. ANTONIO	T-1	[Signature]
11	Kim Nita B. Bidala	T-1	[Signature]
12	Sara Cecilia N. Batac	T-1	[Signature]
13	TERESA R. ALLANCA	T-1	[Signature]
14	ROSEMARY L. CALASORAN	T-1	[Signature]
15	JOY L. RIDDY	T-1	[Signature]
16	MYRA B. ANTONIO	T-1	[Signature]
17	ANGELA T. CORDONETA	T-1	[Signature]
18	ANGELA P. CHAN	T-1	[Signature]
19	ANGELA P. CHAN	T-1	[Signature]
20	Mariane L. Coda	T-1	[Signature]
21	Salvador IV. Coda	T-1	[Signature]
22	MARLY T. SANCHEZ	T-1	[Signature]
23	MARILYN C. TAPA	T-1	[Signature]
24	Miriam A. Cabalante	T-1	[Signature]
25	Dyanne R. Haloguin	T-1	[Signature]
26	ANGELA M. ALONSO	T-1	[Signature]
27	ROSEMARY B. ANTONIO	T-1	[Signature]
28	ARLINDO P. CRUZ	T-1	[Signature]
29	LILIAN A. CERON	T-1	[Signature]
30	MARIA D. CORDONETA	T-1	[Signature]


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 REGION IV-A CALABARZON
 CITY SCHOOLS DIVISION OF CABUYAO
 MARINIG SOUTH ELEMENTARY SCHOOL
 PUROK 5 MARINIG, CABUYAO CITY, LAGUNA

School-Based Orientation Training on Developing Phonemic and Phonological Awareness
 February 07, 2023
ATTENDANCE



NO.	NAME	DESIGNATION	SIGNATURE
31	MARIA TERESA B. ANTONIO	T-1	[Signature]
32	LEONIDA L. ANTONIO	T-1	[Signature]
33	ANGELA B. VILLANUEVA	T-1	[Signature]
34	ANGELA T. VILLANUEVA	T-1	[Signature]
35	ANGELA B. ANTONIO	T-1	[Signature]
36	ANGELA P. ANTONIO	T-1	[Signature]
37	ANGELA P. ANTONIO	T-1	[Signature]
38	ANGELA P. ANTONIO	T-1	[Signature]
39	JUAN MARIE P. YUMINOS	T-1	[Signature]
40			
41			

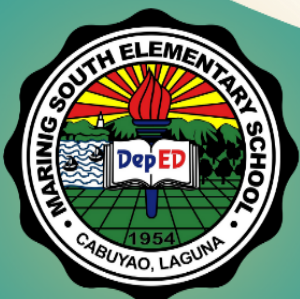




Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON
 CITY SCHOOLS DIVISION OF CABUYAO
 DISTRICT 4A
MARINIG SOUTH ELEMENTARY SCHOOL

Monitoring ang Evaluation Report

	 <p style="text-align: center;">Republic of the Philippines DEPARTMENT OF EDUCATION Region IV-A, CALABARZON CITY SCHOOLS DIVISION OF CABUYAO</p>					
SCHOOL LEARNING ACTION CELL FEBRUARY 27, 2023						
Title of the Training Program:	Teaching Strategies					
Inclusive Dates:	February 27, 2023					
Learning Service Provider:	MARINIG SOUTH ELEMENTARY SCHOOL					
Venue:	MARINIG SOUTH ELEMENTARY SCHOOL – Grade 6 Yakal Classroom					
Proponent:	EMMANUEL B. CERDA, LEILA F. JAVIER					
Division/HEI:	CITY SCHOOLS DIVISION OF CABUYAO					
Date Monitored:	February 27, 2023					
Name of Monitor:	MARIETA C. TAYO					
1. What is the daily overall rating of the activity?						
Day	General Rating for Session	General Rating for Venue	General Rating for Meal	General Rating for PMT	General Rating for Facilitator/s	*Verbal Descriptor
1	3.82	3.60	3.00	3.60	4.00	Satisfactory
Verbal Descriptor	Very Satisfactory	Satisfactory	Very Satisfactory	Satisfactory	Very Satisfactory	Satisfactory
GenmAve. for Operations Verbar Descriptor:	3.60 Very Satisfactory					
Major Observations/Findings: Preferable delivery of over-all program operation.						
*1.00-1.44 (Very Unsatisfactory); 1.45-2.44 (Unsatisfactory); 2.45-3.44 (Satisfactory); 3.45-4.00 (Very Satisfactory)						
Adapted from National Education Academy of the Philippines (NEAP) QAME ANALYSIS FORM 2: Summary of Daily Monitoring and Evaluation Report						





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2. Are there critical incidents that should be addressed by the Training Program Provider/ Management

Critical Incident/s Based on STAR	Action Taken	Status
Some of the teachers were not able to attend the SLAC due to other scheduled trainings.	The other teachers in the same level of the absent teachers re-echoed the training.	solved

3. ANALYSIS OF THE END-PROGRAM EVALUATION

Top three (3) responses based on participants' feedback

SIGNIFICANT LEARNING (based on participants' feedback):

1. Pedagogical approaches.
2. Unpacking competencies and strategies.
3. I've learned how to unpack the melc that can be a good help in making a dll.

LEARNING IMPACT/FURTHER LEARNING (based on participants' feedback):

1. Applied on classroom esp. on reading remediation.
2. Give more time for kids to play during PE
3. I will encourage them to enhance their talents to boost they confidence to show the talents and they're strength in the sport they are good at.

COMMENTS/SUGGESTIONS FOR PROGRAM IMPROVEMENT (based on participants' feedback):

1. Ok naman po...siguro sa food lang medyo may kulang pero overall maayos po ang lahat.
2. THE VENUE SHOULD BE BIGGER TO ACCOMODATE 46 PARTICIPANTS. FOOD/ SNACKS SHOULD BE SUFFICIENT FOR A WHOLE DAY PROGRAM
3. More spacious and convenient venue for the future training. Hopefully there will be snacks or foods provided for the participants.

RECOMMENDATION/S:

1. Preparation of the food for the training was already stated in the Approved Proposal. This must be observed strictly.
2. Coordination with all the members of the school should be ensured. Assignments of all the teachers/coaches must be discussed with them ahead.
3. Number f participants must be considered in section of the venue for the training like this.

Prepared and submitted:


MARJETA C. TAYO/3-2-2023

Signature Over Printed Name/Designation/Date

Noted:


EMMANUEL B. CERDA

Signature Over Printed Name/Designation/Date

Adapted from National Education Academy of the Philippines (NEAP) QAME ANALYSIS FORM 2: Summary of Daily Monitoring and Evaluation Report

